



## ECONOMIC ADVISOR

### **Get to know us:**

We, the Quatsino First Nation, proud descendants of the Gusgimukw who were placed on these lands by the Creator, have persevered throughout time by valuing our traditions and people and by continually exercising our inherent right to the lands and resources of our traditional territory.

Through resilient leadership, consistent communication and working together we will empower our community to strive forward and succeed in reviving and rebuilding our unique language and culture, strengthening our governance structures and providing equitable services and opportunities that create a vibrant, healthy community that is self-governing, prosperous, supportive and carries our growing knowledge forward for future generations.

Join us in supporting our community to protect our traditions and our people!

### **The Role:**

The Economic Advisor at Quatsino First Nation is a critical position within the organization. Reporting to the Director of Lands and Resources, the Economic Advisor will work closely with local businesses and communities to promote economic development and growth. They will provide direct support to businesses, including developing a gas station service, creating strategic plans, and obtaining funding and resources for expansion.

The Economic Advisor will also assist the community in creating comprehensive economic development plans that take into account the unique strengths and challenges of the region.

This is a full-time position that requires a 35 workweek to meet the needs of the members and the organization.

The successful candidate will have strong analytical and problem solving skills and the ability to establish rapport with clients from diverse backgrounds and age groups. The Economic Advisor, with their ability to work collaboratively as part of a multidisciplinary team, will communicate and coordinate finances and planning with multiple stakeholders.

Specifically, in this role, the successful candidate will:

- Assist businesses in obtaining funding and resources for expansion by identifying financing sources, preparing grant applications, and developing business proposals.
- Work closely with local businesses to create strategic plans and identify new opportunities for growth.
- Help businesses build networks and partnerships within the local community and beyond.
- Assist the community in creating comprehensive economic development plans that consider the region's unique strengths and challenges.
- Identify new revenue streams for businesses, such as offering additional services or expanding their product line to include locally-sourced goods.
- Develop and maintain positive relationships with local businesses and community members.



- Stay up-to-date on economic development trends and opportunities in the region.
- Perform other related duties as assigned.

### **Key Qualifications:**

The Economic Advisor at Quatsino First Nation should possess a Bachelor's degree in economics, business administration, or a related field. Additionally, they should have 3+ years of experience in economic development, business consulting, or a related field.

The ideal candidate should have a strong knowledge of financing options and resources available for small businesses. They should also be proficient in statistical analysis software and databases.

The candidate possesses excellent interpersonal skills and the ability to establish rapport with clients from diverse backgrounds and age groups. They should have strong project management and organizational skills.

### **What we Offer:**

Salary: \$5,000/month for 12 months

The benefits package includes a contribution toward an optional Manulife policy health/dental after, eligible after 3 months.

Work is hybrid remote and in a small office environment at 305 Quattishe RD Coal Harbour, BC V0N1K0.

### **Application Process:**

To apply for this position, please submit a resume and cover letter quoting the job title in the subject line to:

James Redford  
Lands and Resources  
Quatsino First Nation  
305 Quattishe RD Coal Harbour,  
BC V0N1K0.

Quatsino First Nation to the principles of equality and diversity in the workplace. While preference is provided to applications from Indigenous peoples, we also welcome applications from minority communities, immigrants, persons with disabilities, and the LGBTQ2S+ community. We will provide accommodation in all phases of the hiring process, up to the point of undue hardship, upon request.

Thank you for your interest. Interviews will be conducted on a rolling basis as qualified candidates are received. Due to the anticipated volume of applications, only those selected for an interview will be contacted.